

**Alberta Apprenticeship and Industry Training Board Meeting
Friday, May 15, 2020
Videoconference - WebEx**

Board Members

J'Amey Bevan	Chair
Blaine Boutin	Employee Representative (Trades)
Delaine Coleman	Employee Representative (Trades)
Gursewak Mann	Employee Representative (Trades)
Brian Dort	Employee Representative (Trades)
Craig Mathes	Employer Representative (Trades)
Simone Schendel Reese	Employer Representative (Trades)
Mike Yorke	Employer Representative (Trades)
Joerg John	Employer Representative (Trades)
Delanee Daviau	Employee Representative (Non-Trades)
Freeman Willerton	Employee Representative (Non-Trades)
Jordan Jolicoeur	Employer Representative (Non-Trades)

Institutional Advisors to the Board

Matthew Lindberg	Northern Alberta Institute of Technology Representative
Jim Szautner	Southern Alberta Institute of Technology Representative
Dennis Beaudoin	Heads of Trades Representative

Guests

Nathan Woynarski	Employer Representative, Gasfitter PAC
Lewis (Grant) Callies	Presiding Officer, Machinist PAC
Grant Fisher	Presiding Officer, Instrumentation and Control Technician PAC
Terrance Hopman	Presiding Officer, Steamfitter-Pipefitter PAC
Darrell Sopel	Presiding Officer, Cook PAC
Barry Davis	Associate Vice President, Leger Marketing
Andrea Hondas	Leger Marketing
Allison Watson	Leger Marketing – regrets
Charles Sanderson	New Interim Dean, School of Trades, Agriculture & Environment, GPRC
Chris Laue	Previous Dean, GPRC
Curtis Clarke	Deputy Minister, Advanced Education

Administration

Andy Weiler	Assistant Deputy Minister, Apprenticeship and Student Aid - regrets
Carla Corbett	Executive Director, Policy and Standards - regrets
John St. Arnaud	Executive Director, Operations and Client Connections
John Brosda	Director, Industry Programs and Standards
Terri Brault	Director, Strategic Integration and Policy - regrets
Brian Frevel	Director, Board and Intergovernmental Connections

1. OPENING

1.1 Introductions of Guests / Presenters

The meeting was called to order at 9:03 AM. The chair welcomed everyone and had attendees introduce themselves.

1.2 Review of the Agenda

No changes.

1.3 Accept Minutes of the March 27, 2020 Board Meeting

Motion 2020-05-24

The board accepts the minutes of the March 27, 2020 board meeting as presented.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

2. BORD AND EXECUTIVE REPORT

2.1 Advanced Education, Apprenticeship and Student Aid Update – Andy Weiler sent regrets

2.2 Board Chair's Report

The board chair reported on her past and upcoming meetings:

- Virtual meetings with the Canadian Apprenticeship Forum Executive.
- Standing committee meetings
- Skills for Jobs Task Force will continue through virtual meetings
- Met with the board members for the one on one discussions

2.3 Board Members' Reports

Board members reported that they participated in industry events and meetings since the last board meeting including the board standing committee meetings, and one on one meetings with the board chair.

2.4 Executive Director's Report

Policy and Standards

- In early March all apprenticeship technical training for the March/April and May/June intakes was cancelled. This impacted over 8,500 apprentices.
- AIT and the postsecondary institutions (PSI) worked together to determine that any apprentice who was in programming that started prior to March 15 and had met 70% of the learning outcomes and 100% of the critical learning outcomes would not be required to write the provincial period exam. Together, a process to utilize the PSIs assessments is being developed.
- Since March 15, AIT, with the PSIs, have been working to develop alternate programming for the 2020-2021 academic year. A reduced list of 14 programs (generally the largest apprenticeship programs, plus those that have the alternate deliver and blended learning, and those that have online programming already developed) are the ones being focused on. The PSIs added two additional programs (cook and baker) for consideration.

- In addition, depending on the state of the health pandemic, we may be able to deliver more face-to-face programming in the fall. That will be determined later based on advice and guidelines provided by Alberta's Chief Medical Officer.
- 24,000 seats have been negotiated across the system.
- Government announced the inception of the Alberta Trades Hall of Fame in last? December. The nominations have been extended until June 30, 2020. Nominations can come from any Albertan and the Hall is recognizing people for their contributions to the skilled trades and apprenticeship program. The information is available on alberta.ca

Operations and Client Connections

- Due to COVID-19 AIT had to close offices and front line counter services.
- We suspended examinations to protect staff and the public.
- We are working on a re-entry strategy, how to deal with this air-borne threat, using guidelines from OH&S.
- Once we have the capability to get the exams back, we will look at a priority list. Capacity will be limited due to current health orders.
- Typically, approximately 1,000 apprentices per month write exams in our 12 regional offices, with size limitations it will take considerable time to clear up any backlog.
- Practical examinations will be more difficult as many are carried out in conjunction with technical training at the PSI's
- These challenges will exist for some time, so we will need to be innovative as we go forward, and our goal will be to present options at an upcoming ISC meeting

2.5 Executive Director's Status Report on Authorizations

A status report on authorizations was tabled for information

2.6 Institutional Reports

Reports from the institutions were tabled as information. Highlights were:

Northern Alberta Institute of Technology

Matthew Lindberg tabled his report as information.

Southern Alberta Institute of Technology

Jim Szautner tabled his report as information.

Heads of Trades Representative

Dennis Beaudoin tabled a report on behalf of the colleges. Kudos to AIT staff and everyone who has worked to move through this tough time.

3.1 Provincial Apprenticeship Committee Reports

(a) Gasfitter Apprenticeship Program Update

Nathan Woynarski reported on the recent activities of the PAC and presented the minutes of the meeting held on Oct 3, 2019 as information. Craig Mathes tabled his Board Liaison Report as information.

(b) Machinist Apprenticeship Program Update

Lewis (Grant) Callies reported on the recent activities of the PAC and presented the minutes of the meeting held on October 8, 2019 as information. Brian Dort tabled his Board Liaison Report as information.

(c) Instrumentation and Control Technician Apprenticeship Program Update

Grant Fisher reported on the recent activities of the PAC and presented the minutes of the meeting held on October 16, 2019 as information. Joerg John tabled his Board Liaison Report as information.

(d) Stemfitter-Pipfitter Apprenticeship Program Update

Terrance Hopman reported on the recent activities of the PAC and presented the minutes of the meeting held on October 18, 2019 as information. Delaine Coleman tabled her Board Liaison Report as information.

Terrance put forward several suggestions regarding recognition. The AIT Board will look into the feasibility of these suggestions.

(e) Outdoor Power Equipment Technician Apprenticeship Program Update

(No PAC representation) Reports tabled on the recent activities of the PAC and minutes of the meeting held on October 18, 2019 provided as information. Jordan Jolicoeur tabled his Board Liaison Report as information.

(f) Cook Apprenticeship Program Update

Darrell Sopel reported on the recent activities of the OC and presented the minutes of the meeting held on October 29, 2019 as information. Gursewak Mann tabled his Board Liaison Report as information.

3.2 Deputy Minister's Presentation

- The Deputy Minister recognized AIT Board Chair, Board Member and AIT staff for the critical work they do in this ever-changing environment.
- Alberta 2030 will be a global review of the Advanced Education system, and will include the recommendations made by the Skills for Jobs Task Force.

4. BOARD BUSINESS

4.1 Industry Network Committee Report

Joerg John tabled a report on the April 23, 2020 meeting of the Industry Network Committee (INC) and the following motions were made:

- **Resignations/Rescissions**

Motion 2020-05-25

The board terminates the appointments as submitted on the Resignations and Rescissions Summary for May 15, 2020.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

- **Provincial Apprenticeship Committee Appointments**

Motion 2019-05-26

The board approves the appointments as submitted on the Provincial Apprenticeship Membership and Application Summary for May 15, 2020.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

- **Local Apprenticeship Committee Appointments**

Motion 2019-05-27

The board approves the appointments as submitted on the Local Apprenticeship Membership and Application Summary for May 15, 2020.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

- **Occupational Committee Appointments**

Motion 2019-05-28

The board approves the appointments as submitted on the Occupational Committee Membership and Application Summary for May 15, 2020.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

4.2 Industry Standards Committee Report

Joerg John tabled a report on the April 23, 2020 meeting of the Industry Standards Committee (ISC) and the following motions were made:

The proposed Rig Technician Trade Transition Repeal Order repeals the Rig Technician Trade Transition Order (Board Order 8/2018) in its entirety. The repeal is necessary and consistent with the approved de-designation of the rig technician trade under the Apprenticeship and Industry Training Act. Effective April 30, 2020, the trade was no longer regulated under the Act.

- **Rig Technician Trade Transition Repeal Order**

Motion 2020-05-29

The board approves the proposed Rig Technician Trade Transition Repeal Order.

Motion Carried: 11 In Favour 0 Opposed 0 Abstained

4.3 Labour Market Issues, Awards & Scholarships, and Board Operations Committee Report

Simone Schendel Reese tabled a report on the April 23, 2020 meeting of the Labour Market Issues and Board Operations Committee (BOC).

5. PRESENTATIONS

5.1 Guest College Presentation

Charles Sanderson, Grande Prairie Regional College, tabled his report as information.

There are several changes to staff, including Charles Sanderson accepting the role of Dean of Trades. Often apprentices and vocational students are tactile learners and we need to keep this in mind to find resourceful ways to engage these students in a meaningful way so their training is relevant and helpful.

5.2 Apprentice Graduate Survey Presentation

The results of the Apprentice Graduate Survey were presented to Board Members. In total, 3,519 apprentices completed the survey. Although there are some declines from previous years, overall there is high satisfaction.

6. CLOSING

The next meeting is scheduled to take place on June 19, 2020 via teleconference. The meeting adjourned at 1:55 PM.

JUNE 19, 2020
Date approved by the
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED
j'Amey Bevan, Chair
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED
Brian Frevel, Director
Board and Intergovernmental
Connections

RESIGNATIONS/RESCISSIONS SUMMARY APPROVED BY THE BOARD ON MAY 15, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Boilermaker	PAC	Victoria	White	Employee	February 09, 2018	May 15, 2020	1	3
Electric Motor Systems Technician	PAC	Mathew	Cox	Employee	November 06, 2018	May 15, 2020	2	3
Automotive Service Technician-Edmonton	LAC	Jeffrey	Lewis	Employee	December 15, 2017	May 15, 2020	1	3

PAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON MAY 15, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Elevator Constructor	PAC	Michel	Savoie	Employee	May 15, 2020	May 14, 2023	2	3
Hairstylist	PAC	Crystal	Davidson	Employer	May 15, 2020	May 14, 2023	2	3
Hairstylist	PAC	Myra	Rutherford	Employer	May 15, 2020	May 14, 2023	1	3
Heavy Equipment Technician	PAC	Laverne	Andrews	Employer	May 15, 2020	May 14, 2023	2	3
Heavy Equipment Technician	PAC	Jason	Allan	Employer	May 15, 2020	May 14, 2023	1	3
Painter and Decorator	PAC	David	Schiffers	Employer	May 15, 2020	May 14, 2023	1	3
Sheet Metal Worker	PAC	Shawn	Griffin	Employee	May 15, 2020	May 14, 2023	2	3
Elevator Constructor	PAC	Michel	Savoie	Employee	May 15, 2020	May 14, 2023	2	3

LAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON MAY 15, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Carpenter - Edmonton	LAC	Carlos	Palma	Employer	May 15, 2020	May 14, 2023	1	3
Hairstylist - Medicine Hat	LAC	Jenna	Bosch	Employer	May 15, 2020	May 14, 2023	1	3
Heavy Equipment Technician - Grande Prairie	LAC	Gordon	Little	POER	May 15, 2020	May 14, 2022	4	2
Locksmith - Edmonton	LAC	Grant	Gillies	POEE	May 15, 2020	May 14, 2023	3	3
Locksmith - Edmonton	LAC	Payten	Baxandall	Employee	May 15, 2020	May 14, 2023	1	3
Powerline Technician - Calgary	LAC	Christopher	Barnabe	Employee	September 30, 2020	September 29, 2023	1	3

OCCUPATIONAL COMMITTEE MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON MAY 15, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Cathodic Protection Technician	OC	Michael	Hogarth	Employee	May 15, 2020	May 14, 2023	1	3
Cathodic Protection Technician	OC	Vignesh	Shankar	Employee	May 15, 2020	May 14, 2023	1	3