

**Alberta Apprenticeship and Industry Training Board Meeting
Friday, May 7, 2021
Via Webex**

Board Members

J'Amey Bevan	Chair
Blaine Boutin	Employee Representative (Trades)
Simone Schendel Reese	Employer Representative (Trades)
Joerg John	Employer Representative (Trades)
Delanee Daviau	Employee Representative (Non-Trades)
Jordan Jolicoeur	Employer Representative (Non-Trades)

Institutional Advisors to the Board

Matthew Lindberg	Northern Alberta Institute of Technology Representative
Jim Szautner	Southern Alberta Institute of Technology Representative
Dave King	Chair, Alberta Deans of Apprenticeship and Trades

Guests

Brian Dort	Former Board Member
Freeman Willerton	Former Board Member
Todd Wonitowy	Presiding Officer, Welder PAC
Dean Murray	Presiding Officer, Ironworker PAC
Jeremy Lauzon	Associate Dean, Centre for Trades, Lethbridge College

Administration

John St. Arnaud	Executive Director, Operations and Client Connections
John Brosda	Director, Industry Programs and Standards
Maria Morrison	Manager, Board Secretariat

1. OPENING

1.1 Call to Order

The meeting was called to order at 9:00 AM

1.2 Introductions

The chair welcomed all meeting attendees and formally recognized two former board members, Brian Dort and Freeman Willerton, whose terms expired on May 6, 2021:

- Brian Dort served on the board since February 7, 2018. He holds a trade certificate with an Interprovincial Red Seal endorsement in the industrial mechanic (millwright) trade. Brian participated on the Industrial Mechanic (Millwright) Provincial Apprenticeship Committee and the Industrial Mechanic (Millwright) Local Apprenticeship Committee – Fort McMurray until his appointment on the board. Brian also represented the board on the Skills Canada Alberta Board of Directors.

- Freeman Willerton served on the board since February 7, 2018. He holds a trade certificate with an Interprovincial Red Seal endorsement in the electrician trade.

The board thanked Brian and Freeman for their service and contributions to the board and apprenticeship system and wished them well in all their future endeavours.

1.3 Review of the Agenda

No changes.

1.4 Accept Minutes of the March 26, 2021 Board Meeting

Motion 2021-05-68

The board accepts the minutes of the March 26, 2021 board meeting as presented.

Motion Carried: 5 In Favour 0 Opposed 0 Abstained

2. BOARD AND EXECUTIVE REPORT

2.1 Board Chair's Report

The board chair reported on her past and upcoming meetings and activities:

- The board completed and submitted their 21 recommendations to Minister on the following priorities:
 - industry network engagement,
 - on-the-job learning,
 - supporting harmonization, and
 - safe and inclusive work places.
- The board chair worked on the development of the Board Annual Report 2020-2021, which is included in the board meeting package for approval.
- The board met to receive information on the proposed legislation changes under *Bill 67: Skilled Trades and Apprenticeship Education Act*.
- The board chair also attended:
- Northeast Alberta Apprenticeship Initiative (NEAI) graduation event as well as the announcement of NEAI's name change to TEAMS. TEAMS stands for technology, employment, apprenticeship, and mobile services. TEAMS aims to facilitate job opportunities between their clients and Indigenous and non-Indigenous employers. For more information about TEAMS, please visit <https://tcetsa.ca/teams/>.
- Alberta Workforce Essential Skills strategic sessions.
- Canadian Apprenticeship Forum research committee meeting. She advised that there will be some very good labour market research reports coming in the near future from all the provinces. The board chair especially noted that a research report on retention of women apprentices was quite positive and interesting, especially in heavy industrial trades.
- A focus group on inclusion within the Alberta workforce. Individuals from groups that support new Canadians participated in this focus group and it was interesting to hear about information and training that is available, or becoming available.
- A Zoom presentation on changes happening in the Ontario apprenticeship system resulting from their *Bill 288 - Building Opportunities in the Skilled Trades Act*.

2.2 Board Members' Reports

Board members reported that they participated in PAC/OC meetings as Board Liaisons, board working group meetings, and the information session on Alberta's *Bill 67: Skilled Trades and Apprenticeship Education Act*. In addition, board members were asked to comment on the current state of their industry.

- Blaine Boutin reported that the automotive service industry is very busy. In his industry they are following public health protocols and everything seems to be going well. His company's apprentice has returned from his classes at NAIT and he was very happy with the model of delivery. Blaine gave KUDOs to the post-secondary institutions for their ability to pivot classroom instruction according to changing public health orders.
- Joerg John reported that his company also has an apprentice coming back from SAIT. He shared that the Skills Canada Alberta competition that he was to judge was cancelled as there was only one competitor.
- Delanee Daviau reported that her industry has been very busy with turnaround season in Fort McMurray. There is an issue with camp workers involved in shutdowns being required to share rooms. She maintained that this type of practice challenges the abilities of all to minimize close contact occurrences with an individual with COVID and further creates issues due to COVID quarantining requirements
- Jordan Jolicoeur reported that his industry is currently quite interesting. Of special note is that the maintenance program at Suncor is paused right now.
- Brian Dort reported that industry conditions are very tough in Fort McMurray right now in relation to COVID quarantines. There are also issues with pay, and industry needs to follow the rules of government. Brian remarked that he enjoyed his time on the board.
- Freeman Willerton reported that he has been hearing some trepidation from the industry network on coming apprenticeship system changes, but some excitement as well. Freeman remarked that he had an interesting time on the board and is looking forward to contributing in the future.

2.3 Executive Director's Report

- John St. Arnaud extended thanks to Freeman and Brian for their contributions to the board and system on behalf of Advanced Education.
- New COVID restrictions were recently announced by the Premier that affected the secondary and post-secondary education systems as well as industry. Apprenticeship client service offices were closed to direct client connections until May 26 and apprentices were notified by emails and by a notice on the Tradesecrets website. In addition, all red seal examination deliveries to final period apprentices have been suspended until May 26.
- The Advanced Education ministry has announced its reorganization changes including some staff transfers.
- Ministry staff recently met with two large associations to have discussions on attraction and retention of apprentices in the industrial turnaround and maintenance sectors.

- Key statistics of note:
 - Currently 19,072 apprentices registered for the 24,019 seats offered this school year, with one large intake remaining.
 - Year to date numbers (to April 30):
 - 46,544 apprentices are registered, up about 6% from same time last year
 - 3,432 new apprentices registered, up 12% from same time last year
 - 16,279 apprentices registered in first period, up 35% from same time last year
 - 5,390 apprentices have no technical training requirements left to complete, either needing to submit their record book or complete their hours to finish their program
 - 5,061 women apprentices are registered, up 11% from same time last year
 - 2,833 Indigenous apprentices registered, up 9% from same time last year.
 - 445,136 apprentice log-ins into MTS, and
 - Over \$1.7 million has been awarded to apprentices through the Apprentice Training Award to help unemployed apprentices stay in their program and continue in their technical training.
- The executive director reminded the board that the COVID pandemic and its health restrictions, as well as the overall economic downturn, has had a significant impact on apprentices' on-the-job learning component of their apprenticeship programs.

2.4 Executive Director's Status Report on Authorizations

A status report on authorizations was tabled for information.

2.5 Institutional Reports

Reports from the institutions were tabled as information. Highlights were:

Northern Alberta Institute of Technology

Matthew Lindberg tabled his report as information.

The board asked how the current completions rates for classes compare to pre-COVID completion rates.

The class completion rates are pretty consistent to pre-COVID numbers in most trades, and in some trades, the success rate is increased with a blended learning delivery. For example, in the automotive service technician trade, apprentices are fully engaged with electronics on a daily basis, so a blended delivery would be an option of choice. In other trades, there may not be the same drive or want for that kind of programming. Some instructors are excited to be creating additional digital learning resources for our students to help support their learning.

Southern Alberta Institute of Technology

Jim Szautner tabled his report as information.

Heads of Trades Representative

Dave King tabled a report on behalf of the colleges.

3. INDUSTRY NETWORK BUSINESS

3.1 Provincial Apprenticeship Committee Reports

(a) Welder Apprenticeship Program Update

Todd Wonitowy reported on the recent activities of the PAC and presented the minutes of the meeting held on February 10, 2021 as information. Joerg John tabled his Board Liaison Report as information.

Discussion:

- There is some representation imbalance on the PAC due to the difficulty of recruiting employee members because they can't take time off work. The PAC has ramped up their recruitment activities on the employee side to restore representation balance.
- The board asked about the No Welder Left Behind committee. It is made up of some of the larger fabrication and industrial contractors and is focused on what these companies want to see out of the welder trade, especially on safety and the pressure welders regulations. The PAC is engaged on this initiative.
- The board also asked how apprentices are doing with the blended learning in the welder trade. The PO shared that there are some challenges as welder technical training has a very hands-on focus. Lab time is going quite well and safety protocols are adhered to. The on-line learning has been fairly well received. A lot of tradespeople are not located in close proximity to a PSI, so having the ability to do some of their program on-line is beneficial as it reduces travel and time away from work.
- KUDOs were expressed for the welder apprentices, who were leaders in the development of COVID pandemic protocols. The third period welder apprentices were the first program back on campus in mid-June last year after the initial pandemic shut-down.

(b) Ironworker Apprenticeship Program Update

Dean Murray reported on the recent activities of the PAC and presented the minutes of the meeting held on April 9, 2021 as information. Delanee Daviau tabled her Board Liaison Report as information.

Discussion:

- There is a struggle with PSIs filling reinforcing ironworker classes from the eligibility list. There have been opportunities to use innovative techniques, similar to what worked with mobile crane operators, where ironworkers can be paired with other groups of apprentices to see what they do in technical training emulates what

they do in the field in terms of teamwork and communication skills towards getting the job done.

- The board appreciates the work the PAC is doing to engage and recruit from industry.

4. BOARD BUSINESS

4.1 New Business

(a) Industry Committee Membership Changes

- Resignations/Rescissions

Motion 2021-05-69

The board terminates the appointments as submitted on the Resignations and Rescissions Summary for May 7, 2021.

Motion Carried: 5 In Favour 0 Opposed 0 Abstained

- Provincial Apprenticeship Committee Appointments

Motion 2021-05-70

The board approves the appointments as submitted on the Provincial Apprenticeship Membership and Application Summary for May 7, 2021.

Motion Carried: 5 In Favour 0 Opposed 0 Abstained

- Local Apprenticeship Committee Appointments

Motion 2021-05-71

The board approves the appointments as submitted on the Local Apprenticeship Membership and Application Summary for May 7, 2021.

Motion Carried: 5 In Favour 0 Opposed 0 Abstained

The board chair reiterated that the remaining board members will continue to attend PAC/OC meetings as board liaisons. If board members are unable to attend their assigned meetings, they are to let the board chair know and she will attend in their place or find a replacement. The board members will also continue to reach out to welcome new committee members.

4.2 Board Annual Report 2020-2021

Motion 2021-05-72

The board approves the Board Annual Report 2020-2021.

Motion Carried: 5 In Favour 0 Opposed 0 Abstained

5. PRESENTATIONS

5.1 Guest College Presentation

Jeremy Louzon, Associate Dean, Lethbridge College, presented an update on apprenticeship programs at Lethbridge College.

There was a question of whether requests have come forward for designating a new wind turbine technician trade. It was shared that industry has not made such a request.

The Wind Turbine Technician program has received PAC program recognition for advanced standing in the electrician program (1st period).

6. CLOSING

The board went into an in-camera session at 11:30 am. The board meeting was adjourned at 12:00 PM.

The next meeting is scheduled to take place on June 25, 2021 via Webex.

MAY 7, 2021

Date approved by the
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

j'Amey Bevan, Chair
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

John Brosda, Director
Industry Programs and
Standards

RESIGNATIONS/RESCISSIONS SUMMARY APPROVED BY THE BOARD ON MAY 7, 2021

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Metal Fabricator (Fitter)	PAC	Courtney	MacLeod	Employer	September 27, 2019	May 07, 2021	1	3
Automotive Service Technician (Red Deer)	LAC	Bradley	McCrinkle	Employer	June 19, 2020	May 07, 2021	1	3
Electrician (Grande Prairie)	LAC	Michael	Jones	Employee	November 29, 2019	May 07, 2021	1	3

PAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON MAY 7, 2021

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Auto Body Technician	PAC	Ahmed	Fawad	Employer	May 07, 2021	May 06, 2024	1	3
Auto Body Technician	PAC	Jordyn	Hemstreet	Employee	May 07, 2021	May 06, 2024	2	3
Carpenter	PAC	Vanessa	Hartum	Employee	May 07, 2021	May 06, 2024	1	3
Carpenter	PAC	David	Lapinskie	Employee	May 07, 2021	May 06, 2024	2	3
Electrician	PAC	Michel	Beaudin	Employee	May 07, 2021	May 06, 2024	1	3
Gasfitter	PAC	Kevin	Harris	Employer	June 28, 2021	June 27, 2024	2	3
Landscape Horticulturist	PAC	Armella	Kapler	Employer	May 07, 2021	May 06, 2024	1	3
Landscape Horticulturist	PAC	David	Shore	Employer	May 07, 2021	May 06, 2024	1	3
Lather (Interior Systems Mechanic)	PAC	Devon	Lewandoski	Employee	June 22, 2021	June 21, 2024	2	3
Locksmith	PAC	Megan	McDougall	Presiding Officer	May 07, 2021	May 06, 2024	1	3
Plumber	PAC	Jane	Martin	Employer	May 07, 2021	May 06, 2024	2	3
Plumber	PAC	Kimberly	Marchand	Employee	May 11, 2021	May 10, 2024	2	3
Plumber	PAC	Jordan	Delorme	Employee	May 07, 2021	May 06, 2024	2	3
Refrigeration and Air Conditioning Mechanic	PAC	Donald	Smith	Presiding Officer	May 07, 2021	May 06, 2024	2	3
Refrigeration and Air Conditioning Mechanic	PAC	Derek	Rees	Employer	May 07, 2021	May 06, 2024	1	3
Refrigeration and Air Conditioning Mechanic	PAC	Corwin	Somers	Employer	May 07, 2021	May 06, 2024	2	3
Refrigeration and Air Conditioning Mechanic	PAC	John	Waeyen	Employer	May 07, 2021	May 06, 2024	2	3
Refrigeration and Air Conditioning Mechanic	PAC	Bryan	Rooney	Employee	May 07, 2021	May 06, 2024	2	3
Sprinkler Systems Installer	PAC	Michael	Kastern	Employee	June 22, 2021	June 21, 2024	2	3
Welder	PAC	Nicolas	Livesey	Employee	May 07, 2021	May 06, 2024	1	3

LAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON MAY 7, 2021

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Auto Body Technician - Calgary	LAC	Ahmed	Fawad	Employer	May 07, 2021	May 06, 2024	1	3
Automotive Service Technician - Edmonton	LAC	Michael	Bealer	PO - Employer	May 08, 2021	May 07, 2024	3	3
Automotive Service Technician - Red Deer	LAC	Timothy	Orpen	Employer	May 07, 2021	May 06, 2024	1	3
Carpenter - Red Deer	LAC	Gabriel	Rowley	Employer	May 07, 2021	May 06, 2024	1	3
Electrician - Bonnyville	LAC	Timothy	Van Staden	PO - Employer	June 25, 2021	June 24, 2024	4	3
Glazier - Edmonton	LAC	Regan	Hoet	Employee	June 22, 2021	June 21, 2024	2	3
Heavy Equipment Technician - Fort McMurray	LAC	Tyler	Zimmermann	Employee	June 22, 2021	June 21, 2024	2	3
Machinist - Calgary	LAC	Edmond	Loo	Employee	June 25, 2021	June 24, 2024	3	3
Parts Technician - Edmonton	LAC	Dean	Bedard	Employer	May 07, 2021	May 06, 2024	1	3
Parts Technician - Edmonton	LAC	Amanda	St Jean	Employee	May 07, 2021	May 06, 2024	2	3
Recreation Vehicle Service Technician - Calgary	LAC	Bradley	Clark	Employee	May 07, 2021	May 06, 2024	1	3
Steamfitter-Pipefitter - Calgary	LAC	Ron	Czenczek	Employer	September 28, 2021	September 27, 2024	2	3
Steamfitter-Pipefitter - Red Deer	LAC	Aaron	McQuaid	Employer	May 11, 2021	May 10, 2024	2	3
Welder - Peace River	LAC	Norman	Abrahamsz	Employee	September 28, 2021	September 27, 2023	4	2