

Information for Ukrainian citizens with a work permit living as a temporary resident in Canada

Alberta's Trades and Apprenticeship Education System

Alberta has more than **50 designated trades**, largely in the construction, automotive, manufacturing, and industrial sectors. Most designated trades have apprenticeship programs for workers to learn the trade.

Visit tradesecrets.alberta.ca/about-trades to learn what trade designation means, and visit tradesecrets.alberta.ca/trades for a full list of trades.



Become an Apprentice in Alberta and Earn your Journeyman Certificate!

If you are new to the trades or still learning your trade, you need to register as an apprentice to work in Alberta.

How it works:

1. Learn on-the-job.

About 80 per cent of your apprenticeship is completed on the job under the supervision of a journeyman mentor. You will 'earn while you learn', supported by a sponsor who helps you get employment.

2. Learn in the classroom.

About 20 per cent your apprenticeship is completed at a post-secondary institution in classrooms and labs. Most apprentices attend classroom instruction once a year for a period of 6-10 weeks.

3. Receive your Journeyman Certificate and education credential.

When you have completed your apprenticeship (programs range from 1 to 4 years), you will receive

- a journeyman certificate recognizing your skill in your trade, and
- an education credential, acknowledging that you have completed a post-secondary program of study.

For more information about apprenticeship education programs, visit tradesecrets.alberta.ca/what-is-apprenticeship

How to Get Started:

1. Make sure you are eligible.

Ukrainian temporary residents are eligible for apprenticeship under the conditions outlined at tradesecrets.alberta.ca/apprentice-eligibility-policy/.

2. Find a Sponsor and Employer.

Find a business or union to sponsor your apprenticeship and get you employment (you may also register without a sponsor to start attending classes).

3. Register as an apprentice*.

- Obtain an Alberta Student number at tradesecrets.alberta.ca/request-ASN.
- Visit tradesecrets.alberta.ca/apply-now and click 'Apply Now'.
- Create an **Alberta.ca account** (or sign in if you have an account).
- Provide your **Alberta Student Number**.
- Click '**Start Application**' select **your trade**, then select **Apprenticeship**.
- Complete the application, following the instructions on the screen.
- When you reach the '**Supplemental Information**' section, upload a copy of your **work permit** issued by the Government of Canada. **This is the only step that is unique to Ukrainian citizens.*

Get certified based your previous work experience in the Trades!

If you **have work experience in a trade**, you may be eligible to participate in the Trades Qualifier Work Experience Program to qualify for your Alberta journeyperson certification.

1. See if you have enough experience.

Visit the profile for your trade at tradesecrets.alberta.ca/trades.

2. Apply online

You will need an Alberta.ca Account and an Alberta Student Number to begin your application. Instructions are provided at tradesecrets.alberta.ca/apply-now.

3. Demonstrate your experience.

Apply online and provide your previous and/or current employment information so we can verify your work experience

4. Demonstrate your Skills.

Complete a practical exam, a Trades Competency Verification book, or Employer Declaration Letter from your current Alberta employer (requirements vary by trade).

5. Demonstrate your Knowledge.

Write a theory exam.

6. Receive your Journeyperson Certificate.

When you have met all Trades Qualifier program requirements, you will receive your certification. You will have 18 months from the date your application is approved to complete all program requirements.

Find a Job in Alberta's Skilled Trades

If you are looking for a job, Alberta provides many resources to help get you started.

- Visit or call an **Apprenticeship and Industry Training office** for valuable services and information to help you get started.
 - Visit tradesecrets.alberta.ca/contact-us to find your closest AIT office.
- **Find job postings** for skilled trades positions in Alberta.
 - Visit alis.alberta.ca.
- Find information about looking for work as a **newcomer to Alberta**.
 - Visit at alis.alberta.ca/tools-and-resources/content/additional-resources-for/newcomers-look-for-work/.
- Visit or call an **Alberta Supports Centre** to get one-on-one career advice.
 - Visit www.alberta.ca/alberta-supports.aspx to find your nearest Alberta Supports Centre.

For more information about the Trades Qualifier Program, visit

tradesecrets.alberta.ca/work-experience/

Learn more:

Call 1-800-248-4823

Explore tradesecrets.alberta.ca

Visit an Apprenticeship and Industry Training Office

Go to tradesecrets.alberta.ca/contact-us to find your closest AIT office.