

Working in Alberta's Skilled Trades For Newcomers to Alberta

Alberta's Trades and Apprenticeship Education System

Alberta has more than **50 designated trades**, largely in the construction, automotive, manufacturing, and industrial sectors. Most designated trades have apprenticeship programs for workers to learn the trade.

Visit tradesecrets.alberta.ca/trades for a full list of trades.



Apprenticeship Education Programs:

Become an Apprentice in Alberta and Earn your Journeyman Certificate!

If you are new to the trades or still learning your trade, you need to register as an apprentice to work in Alberta.

How it works:

1. Learn on the job.

Spend about 80 per cent of your apprenticeship on the job under the supervision of a journeyman mentor. You will earn while you learn, supported by a sponsor who helps you get employment.

2. Learn in the classroom.

About 20 per cent your apprenticeship is completed at a post-secondary institution in classrooms and labs. Most apprentices attend classroom instruction once a year for a period of 6-10 weeks.

3. Receive your Journeyman Certificate and education credential.

When you have completed your apprenticeship (programs range from 1 to 4 years), you will receive:

- a journeyman certificate recognizing your skill in your trade, and
- an education credential, acknowledging you have completed a post-secondary program of study.

How to Get Started:

1. Make sure you are eligible.

Find the eligibility conditions outlined at tradesecrets.alberta.ca/apprentice-eligibility-policy/.

2. Find a Sponsor and Employer.

Find a business or union to sponsor your apprenticeship and get you employment. You may register as an apprentice without a sponsor to start attending classes.

3. Register as an apprentice*.

- i. Obtain an Alberta Student number at tradesecrets.alberta.ca/request-ASN.
- ii. Visit tradesecrets.alberta.ca/apprentice-start and follow the instructions to register as an apprentice.

For more information about apprenticeship education programs, visit tradesecrets.alberta.ca/what-is-apprenticeship

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Trades Qualifier Program:

Get certified based on your previous work experience in the trades!

If you have work experience in a trade, you may be eligible to qualify for your Alberta journeyman certification.

tradesecrets.alberta.ca/work-experience/

How it works:

1. See if you have enough experience.

Visit the profile for your trade at tradesecrets.alberta.ca/trades.

2. Apply online

Follow the instructions at tradesecrets.alberta.ca/apply-now.

3. Demonstrate your experience.

Provide your previous and/or current employment information so we can verify your work experience.

4. Demonstrate your Skills.

Complete a practical exam, a Trades Competency Verification book, or Employer Declaration Letter from your current Alberta employer (requirements vary by trade).

5. Demonstrate your Knowledge.

Write a theory exam.

6. Receive your Journeyman Certificate.

When you have met all Trades Qualifier program requirements, you will receive your certification. You will have 18 months from the date your application is approved to complete all program requirements.

Find a Job in Alberta's Skilled Trades

If you are looking for a job, Alberta provides many resources to help get you started.

- Visit or call an **Apprenticeship and Industry Training office** for valuable services and information to help you get started.
 - Visit tradesecrets.alberta.ca/contact-us to find your closest AIT office.
- **Find job postings** for skilled trades positions in Alberta.
 - Visit alis.alberta.ca.
- Find information about looking for work as a **newcomer to Alberta**.
 - Visit at alis.alberta.ca/tools-and-resources/content/additional-resources-for/newcomers-look-for-work/.
- Visit or call an **Alberta Supports Centre** to get one-on-one career advice.
 - Visit www.alberta.ca/alberta-supports.aspx to find your nearest Alberta Supports Centre.

Learn more:

Call 1-800-248-4823

Explore tradesecrets.alberta.ca

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