

FAIRVIEW CAMPUS

Agricultural Equipment Technician
Automotive Service Technician
Carpenter | Gasfitter Common
Gasfitter Class A and Class B
Heavy Equipment Technician
Motorcycle Mechanic | Plumber
Steamfitter-Pipefitter
Welder and Welder Wire Process Operator

GRANDE PRAIRIE CAMPUS

Electrician
Industrial Mechanic (Millwright)
Instrumentation and Control Technician
Parts Technician – Parts Technician
Welder and Welder Wire Process Operator

1-888-822-2250
apprenticeship@nwpolytech.ca

REGISTERING FOR NWP APPRENTICESHIP TRAINING

The Alberta Apprenticeship and Industry Training Board is responsible for determining eligibility for apprenticeship training. Once eligibility is confirmed, you can register for Apprenticeship training at NWP in any of the following ways:

- Online – Register by visiting: nwpolytech.ca/mts
- Email – Registration forms can be found on the website at <https://www.nwpolytech.ca/programs/apprenticeship.html>. Payment information can be included on the form or provided over the phone once your form is received. Payment is due at the time of enrolment.
- In-Person – Stop by Student Services on either campus. 8:30am – 4:30pm, Monday thru Friday. Excluding holidays.

Please note that registrations are processed on a first come, first served basis. Successful students will be sent an email confirmation once registration has been completed.

2022-2023 FEES

Payable by American Express, Visa, Mastercard, cash, debit, or purchase order. Tuition and fees are as follows:

Class Length	Tuition	Mental Health, Wellness, Student Services Technology Fees	SA Fee (FV / GP campus)	Shop Material	Total Fees (FV / GP campus)
6 weeks	\$722.40	\$232.40	\$58.92 / \$63.54	\$84.70	\$1,098.42 / \$1,103.04
8 weeks	\$963.20	\$245.70	\$78.56 / \$84.72	\$84.70	\$1,372.16 / \$1,378.32
10 weeks	\$1,204.00	\$259.00	\$98.20 / \$105.90	\$84.70	\$1,645.90 / \$1,653.60
12 weeks	\$1,444.80	\$272.30	\$117.84 / \$127.08	\$84.70	\$1,919.64 / \$1,928.88

Apprentices are responsible for required textbooks and course supplies. Incidental fees may be assessed dependent upon trade and are payable on the first day of class.



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ATTENDANCE/ORIENTATION

Orientation (the first day of classes) and all scheduled dates in an apprenticeship are mandatory! The apprentice is responsible for notifying NWP if they will not be attending the first class. In the event an apprentice is not present, the apprentice will have until the second class day at 2:00 p.m. to contact Student Services via email: apprenticeship@nwpolytech.ca or by phone at 1-888-822-2250. Please note that failure to contact NWP may result in removal from the class without notice and no refund will be issued.

REFUND POLICY

Up to one business day prior to the first day of class, you can withdraw through your MTS account, by emailing apprenticeship@nwpolytech.ca or in-person at Student Services on either campus. A \$100.00 administrative fee will be assessed. Refunds must be requested in writing to apprenticeship@nwpolytech.ca as they are not automatically issued. If a cancellation request is received less than one business day prior to the first day of class, no refund of tuition & fees will be issued. A minimum of \$100 will be withheld should you cancel your enrolment prior to the first day of class. Once classes commence, there will be no refund of fees.

SPONSORSHIP

Apprentices who have sponsors or employers paying their fees must provide the Student Services Office with required documentation from their sponsor to confirm what is being covered as well as invoicing specifics. The Apprenticeship Confirmation of Sponsorship (COS) must accompany the [Registration Form](#) for processing. You can find the COS on the NWP website here: [Apprenticeship Confirmation of Sponsorship](#).

SAFETY EQUIPMENT

All programs require the use of appropriate safety equipment.

STUDENT SUPPORTS

Learning supports and exam accommodations are available for students with documented disabilities. For more information on services or supports, please contact Accessibility Services via email at [Accessibility Services](#).

AWARDS NWP

For information on financial awards available at NWP, please visit our website: [Student Financial Aid](#). Information is also available by calling the Financial Aid Office at 780-539-2845 or by email: [Financial Aid](#). Apprentices can also visit tradesecrets.alberta.ca and refer to the [Get Financial Support](#) section.

HOUSING

Contact Grande Prairie at 780-539-2802 or Fairview at 780-835-6652 or visit online: [On-Campus Housing](#).

BOOKSTORE

Although your books and ILM's are generally purchased the same day classes start, you can order them early through the bookstore. Please visit the bookstore's website for more information and the online store: [On-Campus Bookstore](#) or give them a call at 780-539-2926.

STUDENT LIFE

Cafeteria: Available at each campus.

Parking: Parking fees and availability may vary by campus - [Parking on Campus](#).

Student Activities: Check out the Student Life tab at nwpolytech.ca for student activities.

Grande Prairie: Fitness centre, climbing gym, Be Fit for Life centre, Wolves athletic teams, and community programs.

Fairview: Fitness centre (weight & cardio rooms), aquatic centre, sauna, racquetball courts, 3-hole golf course, and open gym.