Apprenticeship and Industry Training

# Parts Technician

Recognized by the Provincial Apprenticeship Committee for the Parts Technician trade on August 28, 2014

| Successfully Completed ✓ | Course Code | Course Name |
|---|---|---|
| ❒ | PTA3900 | Apprenticeship Safety |
| ❒ | PTA3400 | Material Handling |
| ❒ | PTA3405 | Storage & Packing |
| ❒ | PTA3410 | Shipping & Returns |
| ❒ | PTA3415 | Merchandising |
| ❒ | PTA3420 | Measurement & Stock |
| ❒ | PTA3425 | Electrical Basics |
| ❒ | PTA3430 | Suspension & Wheels |
| ❒ | PTA3435 | Steering & Brakes |
| ❒ | PTA3440 | Communication |
| ❒ | PTA3445 | Customer Service |

All courses listed on this CTS Course Completion Record are required and must be instructed by an individual with journeyperson certification in the **Parts Technician** trade, i.e. an individual holding a trade certificate recognized in Alberta.

Courses listed on this CTS Course Completion Record are available at Alberta Education's website at https://education.alberta.ca/teachers/program/cts.aspx. Instructors are obligated to teach the courses as prescribed, approved and authorized by Alberta Education pursuant to the *Education Act.*

I CERTIFY THAT: _____ has successfully completed all courses in the
Student Name
CTS Apprenticeship Pathway for the trade of **Parts Technician** on _____
Date
following the requirements for program recognition and advanced standing as referenced in the CTS Apprenticeship Pathways information document available at http://tradesecrets.alberta.ca/about-us/forms-and-references/.

| School Name | Phone | School Authority |
|---|---|---|
| School Principal<br>Signature | | Name of School Principal<br>*Please Print* |
| Secondary Teacher<br>Signature | | Name of Secondary Teacher<br>*Please Print* |
| Journeyperson Instructor<br>Signature | | Name of Journeyperson Instructor<br>*Please Print* |
| | | Trade Certificate No. |

| **For Department Use Only** | |
|---|---|
| Approved by AIT Staff | Date |

***A COPY OF THIS FORM MUST BE RETAINED BY THE APPLICANT***