



The Alberta Apprenticeship and Industry Training Board

FAMILY OF SCHOLARSHIPS

The RAP/CTS Scholarships

Application
Deadline
June 30, 2017

The RAP/CTS Scholarships are designed to recognize the accomplishments of Alberta high school students in the Registered Apprenticeship Program (RAP) and the Career and Technology Studies (CTS) apprenticeship pathways, and to encourage these students to continue and complete their apprenticeship training.

APPLICATION 2017

To apply...

If you are a Registered Apprenticeship Program (RAP) student, complete these steps:

STEP 1: Make sure you are eligible.

You must:

- be a Canadian citizen or Permanent Resident, and a resident of Alberta as defined by Student Aid Alberta,
- have been registered as an Alberta apprentice in a trade while in high school,
- have completed at least 250 hours of on-the-job training and work experience in your trade while in high school,
- have completed the requirements for high school graduation in 2017 or earlier,
- be continuing in an approved regular apprenticeship program,
- have at least one period of technical training left to complete your apprenticeship.*

* Some exceptions may apply. Visit tradesecrets.alberta.ca for details.

STEP 2: Fully complete the application form.

- Student Aid Alberta will obtain your high school transcript and details of your apprenticeship program.
- Your application must be complete. Incomplete applications will be removed from the selection process.
- Eligibility details and an electronic version of this application form can be found at tradesecrets.alberta.ca.

Please note: An **Alberta Student Number (ASN)** is now mandatory to apply for an Apprenticeship and Industry Training Scholarship. This applies to all applicants regardless if you have previously attended school in Alberta or not.

If you do not know your ASN or need to have one assigned (if you moved to Alberta from another province or country), visit the Learner Registry at education.alberta.ca or call (780) 427-5318. Due to privacy issues, ASNs will not be given out over the phone.

STEP 3: Forms must be post-marked by June 30, 2017. Faxes or E-mails will not be accepted.

Send your completed application to:

RAP/CTS Scholarships
c/o Student Aid Alberta
Box 28000 Station Main
Edmonton, Alberta T5J 4R4

You will be notified of the status of your application by November 1, 2017.

If you have any questions about the Alberta Apprenticeship and Industry Training Scholarships, please contact the Student Aid Alberta Service Centre at 1-855-606-2096 or e-mail board.scholarships@gov.ab.ca.

To apply...

If you are a Career and Technology Studies (CTS) apprenticeship pathway student, complete these steps:

STEP 1: Make sure you are eligible.

You must:

- be a Canadian citizen or Permanent Resident, and a resident of Alberta as defined by Student Aid Alberta,
- be a registered Alberta apprentice or plan to register within 12 months,
- have completed the requirements for high school graduation in 2017 or earlier,
- have completed one of the apprenticeship pathways,
- have at least one period of technical training left to complete your apprenticeship.*

* Some exceptions may apply. Visit tradesecrets.alberta.ca for details.

STEP 2: Fully complete the application form.

- Your application must be accompanied by a certified copy of your Record of Courses Completed form provided by your supervising teacher. This form must be completed and signed by your teacher, principal, journey person instructor **AND** local Apprenticeship and Industry Training office.
- Student Aid Alberta will obtain your high school transcript.
- Your application must be complete. Incomplete applications will be removed from the selection process.
- Eligibility details and an electronic version of this application form can be found at tradesecrets.alberta.ca.

Please note: An **Alberta Student Number (ASN)** is mandatory to apply for an Apprenticeship and Industry Training Scholarship. This applies to all applicants regardless if you have previously attended school in Alberta or not.

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Application for RAP/CTS Scholarships 2017

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Incomplete applications will be deemed ineligible and will be removed from the selection process.

Advanced Education is collecting the personal information on this form under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act), as being directly related to and necessary to determine your eligibility for a scholarship under the Alberta Heritage Scholarship Act and to administer scholarships including research, statistical analysis and program evaluation. The use and disclosure of your personal information is managed in accordance with the FOIP Act.

If you have any questions about the collection, use or disclosure of this information, call the Student Aid Alberta Service Centre toll free at 1-855-606-2096 from anywhere in North America. You can also mail your questions to Student Aid Alberta, PO Box 28000 Station Main, Edmonton AB T5J 4R4.

(Please print legibly using blue or black ink)

Please indicate which program you have completed: RAP CTS

Alberta Student Number (This number is mandatory for all applicants)

Apprentice I.D. Number / Social Insurance Number
(Trade No.) (Apprentice I.D.)

Gender Male Female Birth date
(please check one) day month year

Trade Name _____

Last Name First Name

Mailing Address

City/Town Province Postal Code -

Telephone Number --

Email _____

Name of High School School Code

When did you/will you graduate from high school?
month year

Number of hours of on-the-job training and work experience completed in your trade

If you have completed technical training prior to June 30, 2017, at which institution did you complete the technical training?

Office Use Only

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GRANT	TOTAL AWD	INSTIT		PGM			MO	YR	MO	YR	ORG	ADD			
Disbursements \$1000	MO	YR	SFB AUTHORIZATION					AWARD KEY				APP KEY			

Residency

Citizenship (please check) Canadian Citizen Permanent Resident

NOTE: If you are a Permanent Resident, you must include a photocopy of your permanent resident card or immigration long form. Visa students are ineligible.

Have you lived in Alberta all your life? (please check) Yes No If no, since

day	month	year	

Do your parents live in Alberta? (please check) Yes No

Declaration and Authorization

I have read the instructions and hereby make an application for a RAP/CTS Scholarship.

I DECLARE:

- I have answered all the questions applicable to me and all the information is true and complete and subject to audit.
- I plan to continue as an apprentice in my trade.
- I will notify the office of Student Aid Alberta if I withdraw from my apprenticeship program before completion.

I AUTHORIZE:

- Student Aid Alberta to request and receive my marks and other information about my apprenticeship program such as name of the institution I am attending and my period of technical training, from Alberta Apprenticeship and Industry Training for the purpose of determining my eligibility for a scholarship. I also authorize Alberta Apprenticeship and Industry Training to disclose this information to Student Aid Alberta.
- Student Aid Alberta to request and receive my high school transcripts from Alberta Education for the purpose of determining my eligibility for a scholarship and I authorize Alberta Education to disclose this information.
- Student Aid Alberta to request and receive from the post-secondary institution I am attending, information pertaining to my enrollment status for the purpose of determining my eligibility for a scholarship. I also authorize my post-secondary institution to disclose this information to Student Aid Alberta.
- Student Aid Alberta to review my application for consideration for an Alexander Rutherford Scholarship.
- Alberta Advanced Education to provide my information to other funding agencies in Canada such as non-profit organizations, industry associations, private donors, municipal, provincial or federal governments, so that I may be considered for any other apprenticeship scholarships for which I may be eligible, in which case all the information, consents, authorizations and declarations made in this application apply to any such other apprenticeship scholarship for which I may be considered.

If I am awarded a scholarship, **I AUTHORIZE:**

- Alberta Advanced Education, or its representative, to publish my name, city/town, name of employer, high school, trade, institution, name of scholarship awarded and photograph for publicity purposes.
- Alberta Advanced Education to provide my name and contact information, trade, year or period of training and the name of my employer, to the sponsor of my scholarship, to any agency wishing to recognize the award, to local MLA offices and to any interested media wishing to contact me for the purpose of an interview.

SIGNATURE OF APPLICANT _____

Date

day	month	year	

PRINT NAME _____

Mail completed applications to: RAP/CTS Scholarships
c/o Student Aid Alberta
Box 28000 Station Main
Edmonton, Alberta T5J 4R4

You will be notified of the status of your application by **November 1, 2017.**

Scholarship Donors

With industry support, the Alberta Apprenticeship and Industry Training Board raised nearly \$300,000 to establish the RAP Scholarships. Founding donors (\$10,000 or more) were able to name a scholarship. In 2012, the RAP scholarships were expanded to include students who have completed Career and Technology Studies (CTS) apprenticeship pathways. Of the 500 RAP/CTS scholarships available each year, the following named scholarships were sponsored by major contributors from the private sector.

- Alberta-Pacific Forest Industries Inc. RAP Scholarship
- Allan Askeland (Pacific Western Transportation) RAP Scholarship
- Building Trades of Alberta/Construction Labour Relations - An Alberta Association RAP Scholarship (2)
- Calgary Foundation – Cadmus Fund RAP Scholarship (2)
- CLAC RAP Scholarship
- Electrical Contractors Association of Alberta RAP Scholarship (2)
- Flint Energy Services Ltd. RAP Scholarship
- Fluor Constructors Canada Ltd. RAP Scholarship
- International Brotherhood of Boilermakers and Boilermaker Trust Fund RAP Scholarship
- Ironworkers Local 720 and Local 725/Alberta Ironworkers and Apprenticeship Training Plan RAP Scholarship
- Jacobs RAP Scholarship
- KBR (Canada) Ltd. RAP Scholarship
- Mechanical Contractors Association of Alberta RAP Scholarship
- Merit Contractors Association RAP Scholarship

- Modern Beauty Supplies Inc. RAP Scholarship
- Motor Dealers' Association of Alberta RAP Scholarship
- NOVA Chemicals Corporation RAP Scholarship
- PCL Construction Group Inc. RAP Scholarship
- Shell Canada Ltd. RAP Scholarship
- Sherwood Park Optimist Club RAP Scholarship
- Syncrude Canada Ltd. RAP Scholarship
- TransCanada Pipelines Limited RAP scholarship
- Watson Family RAP Scholarship
- W. Kirkpatrick RAP Scholarship

For more information on the major private sector contributors, visit tradesecrets.alberta.ca.

Double check your application! Have you:

- answered all of the questions and checked all of the appropriate boxes in a neat and legible manner?
- included your Alberta Student Number? (we use this to get your high school transcript)
- included your apprentice I.D. number?
- filled in the boxes on page 1 asking for number of hours of on-the-job training or work experience (if applicable)?
- completed the residency section and if needed, attached a photocopy of proof of residency?
- CTS apprenticeship pathways applicants only: included a certified copy of your Record of Courses Completed form?
- signed the application form?

Failure to do any of the above can result in your application being deemed ineligible. Please double check your application to ensure it is complete.

Please Note

- Only technical training **that is part of an approved apprenticeship program** will be recognized for payment of your award. A list of approved programs can be found in the Technical Training Centre on tradesecrets.alberta.ca/learn-on-the-job
- If you have already received credit for one or more periods of technical training, please submit a copy of the “successful completion” letter sent to you by Alberta Apprenticeship and Industry Training.
- If you are planning to challenge your next technical training exam you will not be considered enrolled in technical training and therefore will not be eligible to apply for or receive a scholarship. (Does not apply to CTS apprenticeship pathway students challenging their first period technical training exam).
- Scholarship cheques will be mailed to recipients when they have begun their next period of technical training. Instructions will be sent to you in the scholarship recipient package, if you are selected.
- Recipients must qualify for and claim their scholarship within five years of being notified of the award.
- Complete eligibility details can be found at tradesecrets.alberta.ca
- Apprentices will only be selected for a maximum of one scholarship each year within the Alberta Apprenticeship and Industry Training Board Family of Scholarships.

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RAP/CTS Scholarships
c/o Student Aid Alberta
Box 28000 Station Main
Edmonton, Alberta T5J 4R4

Application Deadline: June 30, 2017



**Apprenticeship
and Industry
Training**

Alberta Apprenticeship and Industry Training Board Family of Scholarships

The Alberta Apprenticeship and Industry Training Board, in partnership with industry and the Government of Alberta created the Alberta Apprenticeship and Industry Training Board Family of Scholarships.

The Board's Family of Scholarships includes the Alberta Apprenticeship and Industry Training (AIT) Board Scholarships, Top Apprentice Scholarships, Pre-Apprentice Scholarships and the Registered Apprenticeship Program (RAP)/ Career and Technology Studies (CTS) Scholarships.

The funds for the RAP/CTS scholarships are provided by joint contributions from the private sector and the Alberta Heritage Scholarship Fund. A list of industry sponsors are included in this application. Each RAP/CTS scholarship is valued at \$1,000.

Student Aid Alberta

The Government of Alberta is committed to encouraging and rewarding the excellence of Alberta students. To this end, the government offers scholarships through the Achievement Scholarship Program and the Alberta Heritage Scholarship Fund.

Further information about Government of Alberta scholarships can be obtained on the Internet at:
studentaid.alberta.ca/scholarships

or by contacting:

Student Aid Alberta

Box 28000 Station Main

Edmonton, Alberta T5J 4R4

Telephone 1-855-606-2096